

# PUBLIC PARTICIPATION AT BOARD MEETINGS

The public is invited to attend all meetings of the Morgan County Library Board of Trustees except those designated as executive (closed) session. A Period of up to fifteen minutes for public comments shall be scheduled at the beginning of each Board Meeting.

## POLICY

Members of the public are welcome to address comments to the Board as set forth below.

1. Each speaker will complete a public comment form
2. Each individual member of the public shall be limited to three minutes. The Board President or presiding officer has the discretion to extend the time allotted for public comments.
3. Any written correspondence to the Board should be made to the Director's attention at least 10 days in advance of the next regularly scheduled Board Meeting.
4. The Presiding Officer shall rule "out of order" all comments which are irrelevant, repetitious, derogatory of persons, businesses or organizations, or which include language or behavior that is unlawful.
5. Upon conclusion of the Public Comment portion of the agenda, comments on specific agenda items will not be accepted from the audience.
6. As a general rule, the Board will not respond to public comments at the time they are made.
7. The Board may comment, take action or not take action with respect to a public comment at a future Board meeting, as it deems appropriate.

***Adopted by Library Board of Trustees on June 13, 2019***