

2017 FARMERS' MARKET

Vendor Rules & Regulations

The mission of the Morgan County Library Farmers' Market is to provide a fun, community event, to increase the economic success of the area and to promote our local farmers, crafters, artists, and musicians to the Mid-Missouri area. This event is part of our 2017 Summer Reading Program, Build a Better World. Seminars will be presented by local farmers throughout the event. These rules and regulations are important to keep our Vendors happy and to create a pleasant atmosphere.

Vendor Agreement – All vendors must complete and sign a vendor agreement with the Morgan County Library Farmers' Market (MCLFM). Vendors may participate in the market only after approval of their application by the MCLFM committee.

Vendor Fees – NO FEES!!! It is FREE!!

Vendor Conduct and Booth Appearance – All products should be displayed in an attractive manner.

- Each vendor is responsible for maintaining a clean and attractive display and for cleaning up their space at the close of the market.
- For reasons of personal and food safety, vendors are not allowed to bring animals (except service animals).
- No smoking or open alcoholic beverage containers will be allowed in the market area.
- Vendors shall maintain themselves in a clean, attractive manner and conduct themselves in a pleasant and courteous manner. Vulgar or obscene language or displays will not be tolerated or any other harassment or abuse by a member to anyone at the MCLFM is grounds for expulsion. The MCLFM reserves the right to prohibit anyone from selling at the market and to cancel the privileges of any vendor who has violated the rules governing the market.
- Canopies, tents and umbrellas shall always be safely secured from unexpected weather; unsecured tents may not be used. The use of sandbags and cinder blocks is recommended.

Missouri sales tax number – All vendors, except non-profits, must have a Missouri sales tax number which may be obtained at www.dor.mo.gov or calling 573-751-2836 for more information. Applications will not be accepted without a sales tax number listed. The appropriate state and city sales tax must be collected unless the seller has a state sales tax exemption certificate.

The Morgan County Library Farmers' Market and the Morgan County Library or its Board of Trustees are not responsible for product liability or the paying of sales taxes for individual vendors.

Membership Email – All communication will be done by email.

What Can Be Sold –

Raw Agricultural Products: Fruits, vegetables, grains, seeds saved from previous harvest, herbs, flowers, bedding plants and potted plants. Bedding plants and potted plants must be grown from seed, plug, cutting or bare root, and must be well established in its current container. Wild collected items must come from land the seller owns or has agreement to use.

Value-Added Agricultural Products: Will be admitted at the discretion of the MCLFM committee. These include baked goods, honey, soap, eggs, cheese, meat or any agricultural product whose sale a government agency regulates. All products must contain material or be produced by the seller. All federal, state, county, and local laws and regulations apply, including licenses when required. In addition, any items that are not raw products must have a label with all ingredients listed. All labeling must adhere to federal guidelines. Any items not listed above must be brought before the committee for approval.

The following table may be used as a guide for what can and cannot be sold at a farmers' market:

Foods Okay to Sell Without Further Inspection	Foods that must be from an Approved/Inspected Source
Whole, uncut vegetables	Cut vegetables
Whole, uncut fruit	Cut or peeled fruits
Jams & jellies	Salsa & relish and other canned foods
Frozen meat from an inspected processor*	ALL MEAT MUST BE FROM AN INSPECTED PROCESSOR
Dry baked goods (cakes, cookies, brownies, fruit pies)	Custards and meringue pies
Eggs from a licensed source, **refrigerated at 45 degrees F	Any potentially-hazardous***other than frozen meat and refrigerated eggs

*Processes inspected by the USDA or Missouri Department of Agriculture

**Egg licensing is done through the Missouri Department of Agriculture's Egg licensing group at 573-751-2495

***A potentially-hazardous food is a food that can support the growth of harmful bacteria. These foods are typically protein rich such as meat, poultry, seafood, milk and eggs just to name a few. Contact your local health department if you are unsure about the safety of the food you are selling.

Samples: Free samples may be given to customers in accordance with Morgan County Health Department Regulations. Samples must stay within vendor's booth.

Crafts: Crafts must have been made by the member selling them. A photo of the work must be submitted with the application. Crafts must be approved by the committee.

Please refer to the brochure for further guidelines.